



1200 Waters Place, Suite M114  
Bronx, NY 10461  
T: (718) 829-5775  
E-Fax: (718) 829-6515

**STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE  
PURSUANT TO REAL PROPERTY LAW §442-H**

**KZA Realty Group, Inc.** (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that Broker:

- |                  |   |
|------------------|---|
| Does not require | 1. Prospective buyer clients to show identification*  |
| Does not require | 2. Exclusive buyer broker agreements                  |
| Does not require | 3. Pre-approval for a mortgage loan / proof of funds* |

*\*Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.*

Acknowledgement of Broker:

By:

Name: Kathleen Zamechansky

Title: Principal Broker

State of New York

County of Bronx

The foregoing document was acknowledged before me this 22nd day of April 2022 by Kathleen Zamechansky, who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

Notary Signature

ANTHONY MORMILE  
Notary Public, State of New York  
Registration no. 01MO6165340  
Qualified in Westchester County  
Commission Expires May 07, 2023

